

TIME AND TALENT OFFERINGS

God has enriched our ministry through the abilities of each member of our congregation. Volunteering a small portion of time by a large percentage of our congregation will do much to allow us to support and expand our ministries in support of the Lord's work. We ask that all fill out a new Time and Talent Offering Sheet each year. Please recognize that you do not necessarily need to make a full time commitment to any activity at this point. The information will be compiled and transmitted to the various ministry coordinators. You may receive a call inviting you to serve in some way, or you may be used as a resource person when we have questions regarding your particular area of skill.

1. Governing Structure

- a. Vision Board – is responsible for financial management and integrity, as well as for strategic planning and consideration of our progress in achieving our mission and vision.

_____ Vision Board (3 year term)

_____ Youth Rep (1 year term)

- b. Ministry Board – is responsible for seeing that each mission area fulfills its yearly goals and for planning how to best fulfill those goals. (1 year minimum to 5 year maximum term)

_____ Communications

_____ Education and Faith Formation

_____ Evangelism

_____ Fellowship

_____ Preschool

_____ Property

_____ Serving

_____ Worship and Music

2. Communications

_____ Community publicity (internal and external) – posters, flyers, newspapers, magazines, SBC Yellow Pages, City announcement boards, etc...

_____ Monthly Insight newsletter

_____ editor

_____ printing and folding

_____ mailing

_____ kiosk (wooden display boards in gathering area)

_____ display case in narthex maintenance and management

_____ photographer

_____ auto phone tree

_____ website manager

_____ website content update tracker

_____ archives manager

- _____ volunteer opportunity tree
- 3. Education and Faith Formation
 - _____ Adult Bible study
 - _____ book discussion
 - _____ confirmation mentor
 - _____ library management/archivist
 - _____ Live nativity – set up stable, costumes, cast member
 - _____ Sunday church school
 - _____ Adult _____ student _____ teacher
 - _____ Children
 - _____ bulletin boards
 - _____ Christmas pageant
 - _____ teacher (full-time)
 - _____ substitute teacher
 - _____ Vacation Bible School
 - _____ Contemplative Prayer
 - _____ Stretch & Pray
- 4. Evangelism
 - _____ greeter
 - _____ lay caller (home visits to people who are visiting CRLC for the first time)
 - _____ prayer chain
 - _____ shepherd/sponsor for new members
- 5. Fellowship
 - _____ Coordination of events for 4th-6th grade
 - _____ adult fellowship events
 - _____ bake cookies/other food
 - _____ card players
 - _____ Christmas caroling/visiting
 - _____ coffee hours
 - _____ church dinners and picnics
 - _____ congregational outings
 - _____ golf outings
 - _____ Lenten soup suppers
 - _____ older adults group
 - _____ retreats
 - _____ softball team
 - _____ YAC
 - _____ parent support/organizer for YAC
 - _____ newsletter
 - _____ chaperone
 - _____ hiking and biking
 - _____ Knit with prayer

- _____ quilting
- _____ women's fellowship events
- _____ men's fellowship events
- _____ dining with friends

6. Preschool

- _____ advertising
- _____ classroom volunteers
- _____ parent's day out volunteers
- _____ donate toys and school supplies
- _____ special visits – vet, fireman, etc...
- _____ special projects

7. Property

- _____ kitchen management & housekeeping
- _____ indoor coordinator
 - _____ maintenance and repairs
 - _____ plumbing
 - _____ electrical
 - _____ carpentry
 - _____ painting
- _____ outdoor coordinator
 - _____ building maintenance and repairs
 - _____ landscape/shrubs
 - _____ flower beds – planting, weeding and watering
 - _____ snow shoveling weekday
 - _____ snow shoveling weekend

8. Serving (please note ** means training will be provided)

- _____ Christmas gift giving tree (need 2 coordinators)
- _____ Bloodmobile committee
- _____ Communion to shut-ins **
- _____ help coordinate meals for ill members
- _____ help cook/deliver meals for ill members
- _____ CROP Walk committee
- _____ food/clothes/toy collection
- _____ funeral committee
- _____ Habitat for Humanity – workers or provide meals for workers
- _____ Harborside Visitation
- _____ Lutheran Metropolitan Ministry (LMM)
- _____ Interfaith Hospitality Network
 - _____ cook
 - _____ greeter
 - _____ evening host
 - _____ overnight host

- set up and tear down**
- occasional office help
- substitute secretary
- assemble bulletins
- meals at homeless shelter
- prepare
- serve
- Sunshine (greeting cards for members)
- World Hunger/Stand with Africa

9. Worship and Music (please note ** means training will be offered)

- acolyte**
- adult/teen choir
- altar care
- brass choir
- drama
- children's choir
- communion assistant**
- decorating/undecorating sanctuary for Christmas
- decorating/undecorating sanctuary for Easter and Pentecost
- flower committee weekly
- flower committee special
- lay reader
- make banners
- nursery volunteer
- pew organization/clean up
- play an instrument
- usher

10. Finance

- finance committee
- stewardship committee
- counting team